

Topics discussed on FM visit to UZBE:

- a) Feedback on FM Visit to MechaUZ – Uzbekistan on 22 June 2020
- b) Master Programme on “Mechatronics and Robotics” will be launched at ANDMI. Program has been developed with the support of project team – Initiative from us?
- c) WP2 – 12 courses are being drafted for local HEIs, WP3 – Teacher training, capacity building activities are being carried out
- d) Training curricula developed by the EU partners
- e) Foreseen to organise training session for the 8 local teaching staff
- f) Establishment of i-LABs, training Centre and society. UZBE local partners have received already several offers on equipment
- g) WP5 – Quality control and monitoring issues – local teams have not received plan yet
- h) WP6 – Dissemination activities are being carried out well
- i) Project websites from partners were mentioned and viewed
- j) WP7 – Overall management – IHU / ANDMI – nominated national coordinator
- k) Till now 8 zoom meetings have been organised (3 general and 5 local)
- l) Meeting in Tashkent on 21 September postponed
- m) SEERC created a drobox cloud base account for project documentation

NEO Expert Recommendations:

- a) **iLABs and training** centres in UZB should be established during the 1st year. Preparation of all needed legislative documents of foreseen centres as soon as possible.
- b) **Foreseen equipment** should be purchased in the first half of the project implementation. Specific guidelines for local coordinators on custom clearance for ERASMUS+ projects in UZBE should be considered
- c) **Website:** launched on the TUIT platform with good design, but info only in English. Upload at least all basic info about project and news in local languages as well. Website limited to one person contact details. Provide contact details of all HEIs and responsible team members. Official HEIs websites and project accounts in social networks should be considered as one of the main dissemination tools of the project
- d) **Quality and dissemination plans** to be finalized asap. **Within the Dissemination plan it would be feasible to envisage cooperation with the NEO in all promotion and information activities, including NEO information tools, annual publication, and social networks. The NEO guidelines for local coordinators on organisation of project events should be considered.**
- e) **The establishment of ‘Society of Mechatronics’** should be carefully considered by the local project team to ensure timely registration by relevant national authorities and launching the society in the planned period.
- f) **Minutes of local meetings** should be taken (and if applicable communicate to EU partners)
- g) **Considering the project objective “Introducing an ECTS accredited - EU-Uzbekistan co-created curriculum in Mechatronics”, involvement 6 technical HEIs of Uzbekistan and MHSSE it would be feasible to envisage an information seminar (webinar) with the support of NEO. The event should help to promote and inform the HE community of Uzbekistan about on-going project activities and expected results in a view of ECTS implementation.**

Further Discussion:

- a) Make a new time plan for coronavirus situation (including it to Dissemination and QA plan)
- b) I-Labs equipment progress in tenders
- c) Discuss about 'Society of mechatronics' establishment
- d) Website – make changes asap – Time plan – Deadlines
- e) Maybe to use templates we have created for dissemination documentation and including it to QA?